

STUDENT INTERNSHIP
at the
U.S. Export Assistance Center
(U.S. Department of Commerce/International Trade Administration)
2 Canal Street, Suite 2710
New Orleans, Louisiana 70130

****\$300 STIPEND PAID TO STUDENT AFTER SUCCESSFUL COMPLETION OF THE INTERNSHIP****

- **Internships available year round**
- **All majors (international preferred, but not required)**

Do you want to learn more about international trade and gain work experience that can provide an essential edge for entering the job market? If so, you may want to consider an internship at the U.S. Export Assistance Center/U.S. Department of Commerce in New Orleans. Many of our interns have received credit hours for their work with us -- check with your career counselor or professors to see if they offer this feature.

Requirements:

- **U.S. Citizen;**
- **Full or part time Graduate or Undergraduate student;**
- **Good interpersonal & writing skills;**
- **Ability to use word processing and the Internet;**
- **No criminal record;**
- **Available to work two days per week/minimum of 4 hours per shift;**
- **Minimum of 80 hours total over course of internship**

Various activities may include:

- **Compiling international market research reports and/or client case studies;**
- **Assisting with export promotion events (seminars, briefings);**
- **Preparing export-related telexes, faxes, letters, etc.**
- **Assisting the Director and Trade Specialists with various export programs;**
- **Other assignments as needed (no filing or envelope stuffing involved).**

To apply, or for more information, contact:

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